



The Association of Treasurers of Religious Institutes
Presents the 31st Annual Conference

Oh, the places you'll go!!

September 28-October 1, 2018

Courtyard by Marriott Downtown

475 Yonge Street · Toronto, Ontario M4Y 1X7

Hotel call-in Registration number: 1-800-847-5075

Web Registration:

[Book your group rate for Association of Treasurers of Religious Institutes Conference](#)

Dear Registrant:

Welcome to ATRI's 31st Annual Conference: This year we will be exploring the theme—

"Oh, the places you'll go!". This theme draws us to risk, to question, to wonder, to go into the unknown and to rejoice in the journey. Father Ron Rolheiser, OMI will ground our conference by highlighting how in our various roles we need to be risk takers and people of faith and hope.

We will also offer practical workshops to assist and challenge us in our various ministries as treasurers, leadership and financial people in our religious communities.

This year the following will be included in your registration fee thanks to the generosity of the many sponsors of our conference:

- 1 Substantial Social (**this will be on Friday night so please eat a "Lite" supper**)
- 3 Breakfasts
- 4 Nutrition Breaks
- 2 Lunches
- Banquet & Entertainment
- Box lunches available on Monday for those who request them (see registration form)
- General Conference Costs

Conference Registration Fees:

Before August 4, 2018:	\$ 350.00 (for the 1st person)
	\$ 300.00 (for the 2nd person)
	\$ 275.00 (for any additional people)
After August 4, 2018:	\$ 375.00
Non-Member:	\$ 400.00

Deadline for Registration: August 4, 2018

EARLY BIRD DRAW!!!!

EARLY BIRD SPECIAL!!! Those who register at the Downtown Courtyard Marriott Hotel before **JULY 7, 2018** will have their names placed in a draw for accommodations for a 1 night stay at the Hotel, gift certificate.

So book your hotel room early!!

Conference Speakers



Rev. Ron Rolheiser, OMI—is a Roman Catholic priest and member of the Missionary Oblates of Mary Immaculate. Theologian, professor, and award-winning author, Father Ron serves as president of the Oblate School of Theology. He holds Bachelor's degrees from the University of Ottawa and Newman Theological College Edmonton and Master's degrees from the University of San Francisco and University of Louvain, Belgium along with a PhD/STD from the University of Louvain. Apart from his academic knowledge in systematic theology and philosophy, he has become a popular speaker in contemporary spirituality and religion and the secular world. He writes a weekly column that is carried in over 70 newspapers around the world.

Father Ron will lead us on a spiritual journey as he explores:

“Oh, the places you’ll go!”

“CANON LAW MEETS CIVIL LAW IN THE OPERATION OF RELIGIOUS INSTITUTES” —a joint presentation by Rev. Frank Morrissey, OMI and Terry Carter

Presentation Description : There are many instances where Canon Law and Civil Law intersect in Canada. Both sets of laws are to be respected and observed. Topics to be covered will include : (1) membership on the council and on the corporation; (2) selling property; (3) termination of membership in the Congregation; (4) involvement of lay personnel on corporation boards; (5) duties towards the Generalate (when situated in another country), including transfer of funds; and (6) the unique role of Canadian corporations as part of international provinces.



Rev. Frank Morrissey, OMI Father Morrissey was ordained a priest in 1961 for the Missionary Oblates of Mary Immaculate. Most of his life as a priest has been identified with the Faculty of Canon Law of Saint Paul University, Ottawa. He has also served as Consultor and as Member on various Vatican dicasteries and commissions. Likewise, as consultant for many religious institutes in North America and elsewhere throughout the world. He is invited to speak regularly at conferences, and has responded to speaking invitations in some 50 countries.



Terrance S. Carter, B.A., LL.B, TEP, is a Trade-mark Agent – Managing Partner of Carters, Mr. Carter practices in the area of charity and not-for-profit law, and is counsel to Fasken Martineau on charitable matters. Mr. Carter is a co-author of Corporate and Practice Manual for Charitable and Not-for-Profit Corporations (Thomson ReutersCarswell), a co-editor of Charities Legislation and Commentary (LexisNexis Butterworths, 20178), and co-author of Branding and Copyright for Charities and Non-Profit Organizations (2014 LexisNexis Butterworths). He is recognized as a leading expert by Lexpert and The Best Lawyers in Canada, and is a Past Chair of the Canadian Bar Association and Ontario Bar Association Charities and Not-for-Profit Law Sections. He is editor of www.charitylaw.ca, www.churchlaw.ca and www.antiterrorismlaw.ca.

WORKSHOP PRESENTERS

JOHN CARTEN, SFM—For almost 30 years John worked in Japan in a variety of cities and Japanese parishes as pastor. In 2002, he returned to Canada and was soon elected to the General Council as Councilor. He served in a variety of leadership roles and then in 2008, was also appointed as Treasurer General for the Society. He has been elected for four consecutive terms as Councilor and still serves as the Treasurer General. These years have been focused on diminishment and legacy planning for the community.

KAREN COOPER—Karen Cooper practices charity and not-for-profit law with an emphasis on corporate and tax issues with Drache Aptowitz LLP in Ottawa, Ontario. She is also a part-time professor at the University of Ottawa Faculty of Common Law teaching basic taxation and an advanced seminar (Introduction to the Law of Charities and Non-Profit Organizations) and is currently serving as the Chair of the Board of Directors of the Canadian Land Trust Alliance and the Kemptville District Hospital. Ms. Cooper has been recognized as a leading expert in charity and not-for-profit law by Lexpert and The Best Lawyers in Canada.

LOUIS DURANLEAU, FSA, FCIA—is a Senior Consultant with Normandin Beaudry, a global compensation firm. Louis is a Fellow of the Society of Actuaries and of the Canadian Institute of Actuaries. He has joined Normandin Beaudry in 1999 and has over 25 years of experience. As a pension plan consultant, Louis helps design numerous pension plans. He also participates in various pension committees of not-for-profit organisations, advising members on management, day-to-day administration and periodic actuarial valuations. He served as practice leader in the administration of pension plans at Normandin Beaudry from 2005 to 2011. He has also performed numerous of the 250 actuarial valuations Normandin Beaudry has performed over the years for close to 120 religious communities. Louis also helps investment committees of some communities with governance and other various investment consulting services as for the portfolio allocation, set-up of investment policies or investment manager search, for example.

CARLOS ESTEVES — Carlos received his Bachelor of Science, with a Psychology Major, and Master of Education degrees from the University of Toronto. His postgraduate studies in Adult Education and Community Development included courses in Adult Education Program Planning and Career Transition Counseling Psychology. He also has certificates in Adult Training and Development from the Ontario Institute of Secondary Education and in Life Skills Coach Training. He has worked as a faculty member for both the University of Toronto's Ontario Institute for Studies in Education's and Centennial College's respective Adult Training and Development Certificate Program. He also served as a support faculty team member in Schulich's Executive Education Centre's Master Certificate in Adult Training and Development Program. As a training consultant, he designs and delivers corporate training that has included business communications and cross-cultural skills workshops for leading international corporate relocation service organizations. He is also an instructor with Toronto Hostels Training Centre, designing and delivering life skill workshops for marginalized learners at citywide residences. Currently as the Staff Facilitator for Morneau Shepell's Workplace Learning Solutions, he delivers the first workshop in Canada with a focus on teaching mental health in the workplace leadership skills to people leaders as well as a variety of workshops on such topics as: resiliency, managing change and respect in the workplace.

NEIL FERNIE—is an independent Human Resource and Labour Relations Consultant, currently providing both strategic human resource advice and frontline service to the Sisters of St. Joseph of Toronto. Neil's career spans over 30 years working within both not-for-profit and for-profit settings. Prior to becoming an independent consultant Neil held a variety of progressively senior roles across the Ontario Utility, Municipal and Healthcare sectors.

Conference Speakers continued

AURELE FOIDART—has worked over 13 years in the finance industry, starting as a teller and ending as commercial loans manager. The last 18 years he has been working with 4 religious congregations as their finance officer/bursar. He is also the Executive Director of Despina Charities, which operates 2 senior complexes which house lay people as well as 9 different religious communities. In working with these 4 congregations, he has seen considerable change in the last 18 years. The 4 congregations also generate different scenarios as some are larger and have their Generalate out of Canada and some are very small with less than 10 Sisters.

FRED GUZZI—For over 20 years The Guzzi Advisory Group has helped trustees and finance committee members achieve their organization's financial goals. Specializing in charities, foundations, associations, and faith based organizations, the Guzzi Advisory Group serves as a highly specialized independent council. Led by Investment Advisor and Portfolio Manager Fred Guzzi, The Guzzi Advisory Group helps treasurers and finance committee face the many challenges of their fiduciary duty. By establishing a set of ethical best practices The Guzzi Advisory Group helps with challenges such as setting up proper governance structure, cash flow management, due diligence oversight, and suitable investment selection processes. With a core focus on Environmental, Social and Governance (ESG) investing, The Guzzi Advisory Group has a commitment to sustainable investing, and other causes that truly matter to clients. Fred Guzzi is a CFA charter holder and a Fellow of the Canadian Securities Institute. He has successfully completed the Non Profit Essentials Program at the Rotman School of Business. Fred's business standards have been recognized by his appointment as First Vice-President and Chairman's Council at CIBC Wood Gundy.

JOHN HERA—Jonathan is the Founder and Managing Partner of Marigold Capital. Previously he was the Director, Investments, for the Transition To Scale program for Grand Challenges Canada, and the founding fund manager of RBC's Generator Impact Fund, a key component of the bank's Social Finance Initiative. Prior to his role with RBC, Jonathan worked with Sarona Asset Management, leading investor relations and impact reporting in addition to his role on its investment team. He has advised CGAP (an independent financial inclusion research centre housed at the World Bank) on strategic and third-party regulatory issues as well as knowledge and change management initiatives, and has been engaged by MEDA on financial access and capital formation issues in Latin America. Jonathan is the founding course director of "Microfinance and Impact Investing," an MBA elective taught at the Schulich School of Business, York University. He holds an International MBA from the Schulich School of Business, completed his political science undergraduate studies at McGill University, and earned a nonprofit leadership diploma from the University for Peace, Costa Rica.

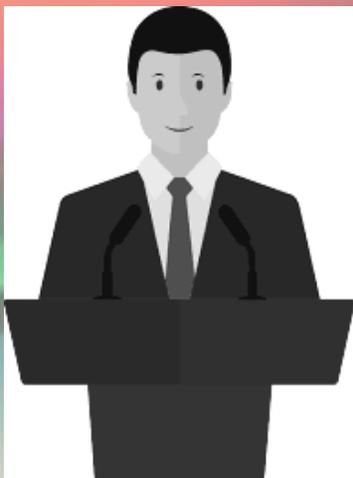
THERESA MAHONEY, OSU—has experience on General Leadership and is currently the Canonical Treasurer of the Ursulines of Chatham. She was on the Blessing the Future committee which held the process for the Memorandum of Agreement (community will).

FRANCES O'BRIEN, SP—is a former teacher, campus minister, pastoral counsellor, process facilitator. She is currently a member of the General Leadership Team (4th term), and Board Member of Providence Village Inc.

Conference speakers continued

STEPHEN SCHARPER—is associate professor of religion, environmental studies, and anthropology at the University of Toronto. He did his PhD in ecological theology under Prof. Gregory at McGill University. A former columnist and current contributor to the Toronto Star, he is the author and editor of several books, including *Redeeming the Time: A Political Theology of the Environment* and *for Earth's Sake: Toward a Compassionate Ecology*.

DESMOND WILSON—is the Chief Financial Officer at The Catherine Donnelly Foundation and has been involved with the CDF since its establishment by the Sisters of Service fifteen years ago. He is responsible for the CDF's financial accounting and works closely with the Foundation's Board as well as its finance and investment committees, in addition to the Foundation's Investment Manager and SHARE. Desmond's work is also focused on the Foundation's impact investing commitment. For the Foundation, this means purposefully advancing its social and/or environmental objectives by making investments which achieve financial returns through social and/or environmental impact-generating activities. Its objective is to dedicate ten per cent of its portfolio to impact investments while continuing to invest its remaining assets through a strict SRI and ESG lens. Desmond also continues as the Director of Finance for the Sisters of Service and The Daly Foundation.



WORKSHOPS

1. "LEGACY PLANNING—PANEL #1"—DESMOND WILSON (FROM S.O.S.), THERESA MAHONEY, OSU AND FRANCES O'BRIEN, SP

SOME AREAS THAT WILL BE COVERED BY THE PANEL MEMBERS:

- Establishing a Foundation to carry on the mission and Charism of S.O.S.
- The processes the Ursulines used in developing a Memorandum of Agreement
- How to develop a long range plan for the Sisters of Providence Congregation which includes planning for how the Sisters' Mission and Legacy will continue into the future.

2. "EMPLOYEE ENGAGEMENT"—NEIL FERNIE

Employee Engagement is more than just a buzz word and something top performing organizations are paying close attention to. In this presentation we will both define "what it is" and share with you "why" it is so important. Drawing from the experience with a recent examples we will further explore the process beginning with survey implementation all the way to implementing the results.

3. "DEMYSTIFYING THE BEST PRACTICES OF AN INVESTMENT COMMITTEE"—LOUIS DURANLEAU

The management of investments is a key issue for religious communities. The economic and financial environment evolves quickly. It is therefore careful to surround itself with experts to make sound decisions. The investment committee plays a major role regarding healthy governance and risk management, where the importance to know well its main roles and responsibilities. This session will cover the following issues among other things:

- Roles and responsibilities of the investment committee
- Selection of an investment structure
- Investment policy set-up in line with the required cash flows
- Selection and monitoring of service providers
- Investment monitoring
- Operation mode and composition of an investment committee
- Link of the actuarial study with the investment strategy

4. "EMPLOYEE ENGAGEMENT" (REPEAT OF WORKSHOP #2)—NEIL FERNIE SEE ABOVE FOR WORKSHOP DESCRIPTION

5. "IMPACT INVESTING: MORAL AND BUSINESS CASES ALIGNED FOR A BETTER CANADA"—JONATHAN HERA

This workshop will cover: what impact investing is - including a brief history; what the opportunities are; how we can move to action. Lecture, Q&A and round table discussion is expected.

(workshop choices continued on next page)

WORKSHOPS continued

6. "MENTAL HEALTH AWARENESS"—CARLOS ESTEVES

Individuals suffering from mental illness often feel distant from friends and loved ones and can find it difficult to perform to their maximum productivity in the workplace. In fact, mental health issues are growing at a faster rate than any other kind of disability in today's workplace (Canadian Mental Health Association). This situation is exacerbated by the stigma that still exists around mental illness and the reluctance to discuss it openly at home or at work. In this seminar, participants will be encouraged to shatter popular myths and misconceptions about mental health and to increase their understanding of the causes and symptoms of mental illness. After this workshop you will have an:

- Understanding of the impact of mental illness on the employee.
- Comprehend the importance of support from the workplace.
- Develop strategies for helping yourself or others who are suffering from a mental illness.

7. "TOP TEN THINGS THAT HAPPENED IN CHARITY LAW LAST YEAR"—KAREN COOPER

This presentation will provide an update on charity law and CRA issues of importance to religious institutes including recent legislative changes, CRA publications and caselaw. Part of the presentation will also review current experience with funding activities outside of Canada.

8. "FALLING IN LOVE WITH THE EARTH: HOPE AND COMPASSION IN THE TIME OF CLIMATE CHAOS."— DR. STEPHEN SCHARPER

Our contemporary environmental morass represents not only an economic and political challenge, but also a also deeply spiritual crisis. This presentation will explore how to fashion an effective response to our environmental moment, adopting an integral ecology which marries a concern for the earth with concern for the economically and ecologically marginalized. We are being invited to new relationship with both ourselves and the larger biotic community, one that involves love, respect, and admiration for each other and for creation.

9. Workshop 9—(this time is set aside for Lay Collaborators only)— facilitated by Ian Welton

Topics to be addressed during this session are: Succession planning and procedures in the Finance Department. How should you plan for retirement of senior finance staff, and what duties and functions will need to be addressed? What policies and procedures will be affected? A panel will share their insight and discuss with the group what will need to be considered. Through discussion with questions & answers, a sharing of thoughts will help us all prepare for the inevitable. As well, current issues from the floor will be addressed.

(workshop choices continued on next page)

WORKSHOPS continued

10. "LEGACY PLANNING PANEL #2 (JOHN CARTEN, SFM, THERESA MAHONEY, OSU, AND AURELE FOIDART

SOME AREAS THAT WILL BE COVERED BY THE PANEL MEMBERS:

- personal experiences in dealing with planning for the future—preparing employees for transition, our retention program, termination of employees, Wind-up of the Employee Defined Benefit Pension Plan, Foundation or no Foundation?, preparing members for Relocation, downsizing, and the On-going Legacy of the Community (Scarboro Foreign Missions)
- The processes the Ursulines used in developing a Memorandum of Agreement
- The definition of Legacy planning is a financial strategy that prepares a person to bequeath his or her assets to a loved one or next of kin after death. The same basic principal can be used for a religious congregation although the terms loved one or next of kin after death could be interpreted differently

11. "TOP TEN THINGS THAT HAPPENED IN CHARITY LAW LAST YEAR"—KAREN COOPER (repeat of workshop 7). This presentation will provide an update on charity law and CRA issues of importance to religious institutes including recent legislative changes, CRA publications and caselaw. Part of the presentation will also review current experience with funding activities outside of Canada.

12. "PUTTING CLIMATE FINANCE AT THE HEART OF YOUR INVESTMENT PORTFOLIO —Fred Guzzi

Global climate change is one of the most urgent challenges facing the modern world and the 2015 Paris Accord reflects the recognition of governments worldwide to find a solution. Huge levels of investment are required to transition towards a low-carbon, resilient global economy. During this workshop we will discuss methods to identify, quantify and mitigating the carbon footprint within an investment portfolio.



Discount for travel provided by Air Canada



Eligible Tickets: A ticket is eligible for the discount provided it has been purchased on aircanada.com, and the provided Promotion Code has been applied at time of purchase. Any ticket **not purchased** on aircanada.com for the purposes of travel to an Event will not qualify for any benefits provided by the Meetings and Conventions Product. A ticket purchased on aircanada.com but for which the applicable Promotion Code was not entered or was entered incorrectly will not be eligible for the Discount. **Discount is 10%.** You must enter the code:

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Discount for travel provided by Westjet



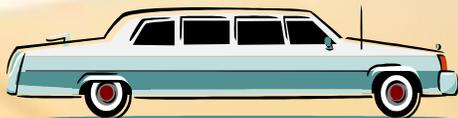
Westjet is able to offer 5% off Econo*, 5% off Flex and 10% off Plus base fares

When booking you must enter the code:

Coupon code: **P86BV22**

(Promo code: *for call in reference only WEE03)

**Travel Information from Pearson Airport
(the hotel is about 40 minutes away depending on traffic)**



Limo approximately \$55.00-\$60.00 a car



The UPS goes from Pearson Airport to Union Station. Then you need to take a taxi to the hotel.

UPS costs are:

Regular fare: \$12.35 (one way); Return: \$24.70

Senior fare (65+ years): \$6.20 (one way); Return: \$12.40



Taxi cost from Union Station: approx. \$10.00-\$15.00—one way

Deadline for Registration: August 4, 2018

Withdrawal: If you are unable to attend, substitution is accepted with a written or fax notice to the ATRI Office by **September 5, 2018.**

Cancellation: Registration Fee less \$75.00 administration fee will be refunded if a written notice of cancellation is received in the ATRI Office no later than **September 5, 2018.**

Please send to:

ATRI

101 Thorncliffe Park Drive, #151

Toronto, ON M4H 1M2

Tel: (416) 429-7331 Fax: (416) 429-7356

E-mail: atris@look.ca Website: www.atri.on.ca

Hotel Information

YOU MUST REGISTER WITH

Courtyard Marriott Downtown Toronto

Hotel Registration phone-in number: 1-800-847-5075

When booking by telephone please use “Association of Treasurers of Religious Institutes Conference”
to ensure you receive the appropriate rate and are included in the guestroom block

OR

You can also register via the internet at this link:

[Book your group rate for Association of Treasurers of Religious Institutes Conference](#)

If you are arriving early or staying later for the conference please contact the hotel directly at the number above or register on-line so that you can receive a conference rate for the extra days.

This hotel is “smoke-free.”

The Courtyard Marriott Downtown is offering a Conference rate of:

Standard Room (single or double): **\$185.00 (plus taxes)**

(Complimentary internet access in all of the bedrooms)

All reservations must be made **by August 4, 2018** in order to guarantee a room at the Conference rate.

**PLEASE NOTE: ALL RESERVATIONS MUST BE MADE THROUGH THE REGISTRATION NUMBER OR
INTERNET INFORMATION PROVIDED ABOVE.**

Check-in Time is 4:00 p.m. and Check-out Time is 12 noon. Guests arriving before 4:00 p.m. will be accommodated as soon as rooms become available.

PARKING: Parking is available for \$35.00 a day at the hotel

Other Parking Options are: there is an outdoor lot adjacent to the hotel driveway with meter parking.

Conference 2018 Schedule

Friday, September 28, 2018

4:00-6:00 p.m. Registration
7:00-8:00 p.m. Welcome and Opening Ritual
Social

Saturday, September 29, 2018

7:00-8:30 a.m. Breakfast
8:40-8:50 a.m. Announcements
8:50-9:15 a.m. Prayers
9:15-10:15 a.m. General Session--Ron Rolheiser, OMI
10:15-10:45 a.m. Nutrition break
10:50-11:50 a.m. Workshops
12:00-2:00 p.m. LUNCH
2:00-3:00 p.m. Workshops
3:00-3:30 p.m. Nutrition break
3:30-4:30 p.m. AGM
5:00-6:00 p.m. Mass in the Hotel—Presider Ron Rolheiser, OMI
Supper on your own

Sunday, September 30, 2018

7:00-8:30 a.m. Breakfast
8:40-8:50 a.m. Announcements
8:50-9:15 a.m. Prayers
9:15-10:45 a.m. General Session—Frank Morrissey, OMI & Terry Carter
10:45-11:00 a.m. Nutrition Break
11:00-12:00 p.m. Workshops
12:00-2:00 p.m. Lunch and Lay Collaborators Lunch
2:00-3:00 p.m. Workshops
3:00-5:45 p.m. Touring the city and free time are on your own
6:00-8:30 p.m. Banquet and Entertainment in the hotel

Monday, October 1, 2018

7:00-8:30 a.m. Breakfast
8:40-8:55 a.m. Announcements
8:55-9:55 a.m. General Session--Ron Rolheiser, OMI
9:55-10:25 a.m. Presentations and expressions of gratitude
Closing Ritual
10:25 a.m. Nutrition break and box lunches for those who are travelling

Departure and safe journey to all!!

Our Sponsors

Our Annual Conference has been sponsored by a number of companies and individuals who very generously supported our event. We are very grateful for their contributions and wish them well in all of their future endeavours.

18 Asset Management
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